



## **Data Collection for E-Invoicing**

Dear Valued Customer,

In line with the E-Invoicing Guidelines issued by the Inland Revenue Board of Malaysia (IRBM) on 28<sup>th</sup> October 2023, kindly be informed that as an esteemed customer of GD Express Sdn Bhd (GDEX), you will be required to provide your company's information to comply with the E-Invoicing mandate. Please note that the information will be used for the issuance of E-Invoices and processing of subsequent tax matters. The information is also required for validation purposes, as a validated e-invoice is necessary for tax deduction on expenses.

To submit the required information as stipulated by the IRBM, please scan the attached QR code or click the link to fill in the online form.

In addition, we have enclosed GDEX's IRBM information for your reference.

Rest assured that all submitted information and data will be treated with utmost confidentiality, in line with the Personal Data Protection Act 2010. Should you have any enquiries, please contact our Finance Department via email at [e\\_invoice@gdexpress.com](mailto:e_invoice@gdexpress.com).

We look forward to receiving your information no later than 15<sup>th</sup> February 2024 to ensure a smooth transition to E-Invoicing.

Thank you for your kind cooperation and effort to comply.

Thank you.

Yours faithfully,

For and on behalf **GD Express Sdn Bhd**

**LIM CHEE SEONG**

Executive Director/Chief Financial Officer



e-Invoice Data Collection Reply Form (Account Customer)

**GDEX IRBM Information**

Company Name	GD EXPRESS SDN BHD
New Company Registration No. (BRN)	199501018421
Old Company Registration No. (BRN)	347624 - X
Business Address	No. 19, Jalan Tandang, 46050 Petaling Jaya, Selangor.
Business Activity Description	Courier Services
Tax Identification Number ("TIN")	C 10320304040
SST Registration No.	W10-1808-31034817
Contact Person (For IRBM matters only)	1) Mr Johnson Low <a href="mailto:e_invoice@gdexpress.com">e_invoice@gdexpress.com</a>  2) Ms Mazidah <a href="mailto:e_invoice@gdexpress.com">e_invoice@gdexpress.com</a>
Contact No.	03 7787 2222